



**CITY OF HOLLISTER
AIRPORT ADVISORY COMMISSION MEETING AGENDA
SPECIAL MEETING**

Monday, December 9, 2024, 6:00 p.m.

City Council Chamber, City Hall

375 Fifth Street, Hollister, CA 95023

Shawn Herrera, Commissioner, City Wide
Andres Rodriguez, Commissioner, District 1
Renee Wells, Commissioner, District 2
John Hughes, Commissioner, District 3
Eric Martin, Commissioner, District 4

NOTICE TO PUBLIC

Persons who wish to address the Airport Advisory Commission are asked to complete a speaker card and give it to the Meeting Clerk before addressing the Commission. Those who wish to address the Airport Advisory Commission on an agenda item will be heard when the presiding officer calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the public portion of the meeting will be closed, and the matter brought to the Airport Advisory Commission for discussion.

Materials related to an item on this agenda submitted to the Airport Advisory Commission after distribution of the agenda packet are available for public inspection in the City Clerk's Office at City Hall, 375 Fifth Street, Hollister, CA 95023, Monday through Friday, 8:30 a.m. to noon, 1:00 p.m. to 4:30 p.m. (City Hall is closed between 12:00 and 1:00 p.m.)

Requests to make presentations to the Airport Advisory Commission should be submitted to the Airport Director at least ten days before the Airport Advisory Commission meeting. It is customary for City staff members to review such matters before the formal presentation so that the Airport Advisory Commission may have the benefit of all available data. PowerPoint presentations must be presented to the Airport Director by noon on the day of the Airport Advisory Commission meeting.

The public may watch the meeting via live stream at:

City of Hollister Website

<https://pub-hollister.escribemeetings.com/>

Community Media Access Partnership (CMAP):

<http://cmaptv.com/watch/>

Public Participation:

The public may attend meetings.

NOTICE: The Airport Advisory Commission will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Hollister utilizes Zoom teleconferencing

technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of the public through this means is at their own risk. (Zoom teleconferencing may not be available at all meetings.)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (831) 636-4300. Notification of 48 hours prior to the meeting will enable the City to attempt to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

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Notice to anyone attending any public meeting: The meeting may be broadcast live on Cable Channel 17 and/or recorded or photographed. Recent Airport Advisory Commission meetings may also be viewed at www.CMAP.com and periodically on Cable Channel 17.

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1. **CALL TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ROLL CALL**
 4. **COMMISSION BUSINESS**
 - 4.1 **RECEIVE AN INFORMATIONAL REPORT ON THE HOLLISTER MUNICIPAL AIRPORT 2025-2027 DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM**

RECOMMENDED ACTION:
This is an information item. No other action is required.
 - 4.2 **REVIEW PROPOSAL FROM JRVS INVESTMENTS, LLC TO ENTER INTO A GROUND LEASE TO CONSTRUCT A NEW HANGAR BUILDING**

RECOMMENDED ACTION:
Provide staff feedback and consider the following:
 1. Making a finding that constructing a hangar building with apron access in the proposed location would be the best and highest use of this location; and
 2. Making a finding the Proposal would generate new additional Airport revenue; and
 3. Making a recommendation to negotiate a 24-month Option Agreement with JRVS to potentially construct a new hangar building at the Airport in the proposed location for City Council consideration.
 - 4.3 **RECEIVE AN UPDATE TO THE HOLLISTER MUNICIPAL AIRPORT HANGAR WAITING LIST POLICY**

RECOMMENDED ACTION:
Receive an update to the Airport Hangar Waiting List Policy and provide staff feedback.
 5. **STAFF AND COMMISSIONER REPORTS**
 - 5.1 **AIRPORT DIRECTOR REPORT**

RECOMMENDED ACTION:
Receive the informational report.
 6. **ADJOURNMENT**
 7. **VERIFICATION OF AGENDA POSTING**

The agenda for the Airport Advisory Commission of the City of Hollister special meeting of December 9, 2024 was posted on the bulletin board at City Hall on December 6, 2024 per Government Code Section 54954.2.